

PANTHER CREEK THEATRE

Panther Creek High School

Frisco, Texas



DEPARTMENT HANDBOOK

2024-2025

Head Director: Bailey Robert

Technical Director: Troy McKinney

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Dear Parents and Students,

Welcome to the Panther Creek High School Theatre Department! We are so excited to continue building this program and further set the foundation for the Panther Creek Theatre legacy. Our hope is that your students learn to explore, imagine, and create possibilities within the world of theatre and beyond.

We hope you had a wonderful summer and are looking forward to the school year as much as we are. The theatre department is excited to begin a new year as we continue to encourage students to imagine, create, and discover their potential as artists. We especially welcome the class of 2025 and all our new students who have joined us. It is going to be a wonderful year for Panther Creek Theatre and we look forward to sharing our 2024 – 2025 season with the Frisco community.

Please read this handbook carefully and keep it as a reference. The handbook contains information concerning PCHS theatre policies and expectations for this school year. Membership in this organization requires discipline, pride, and a mutual respect for others. Participation in this department will offer each student many opportunities for growth as performers, designers, and lifelong learners.

We encourage parents to become involved in their student's theatre education through volunteer opportunities and by joining the Panther Creek High School Theatre Booster Club. If you are interested in getting involved in the booster club, please reach out to the directors or the Booster Club officers. We have been even more successful in our endeavors as a growing theatre program due to the dedication, encouragement, and endless support of our booster club. Thank you to all our parent volunteers who have been involved over the starting years. We hope you will continue to remain a vital aspect of the PCHS Theatre program.

We look forward to meeting each of you and welcoming you to Panther Creek Theatre. If you would like to learn more about the theatre department, you can view Panther Creek Theatre's website by going to www.panthercreektheatre.com. Please feel free to contact us if you have questions or concerns throughout the year.

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Keep Up with Panther Creek Theatre

Instagram: @PCHSTheatre *Twitter:* @PCHSTheatre_

Facebook: www.facebook.com/panthercreektheatre

Website: www.panthercreektheatre.com

PANTHER CREEK HIGH SCHOOL THEATRE - SEASON RECORD

2022-2023

Puffs

James & the Giant Peach

The Trojan Women (Adv. to Area)

2023-2024

Little Women

A Christmas Carol: Dinner Theatre

The Ballad of Maria Marten (Alt. to Region)

The Cover of Life (JV OAP)

2024-2025

Mamma Mia!

Almost, Maine

UIL One Act Play

JV One Act Play

2025-2026

2026-2027

2027-2028

2028-2029

PANTHER CREEK THEATRE HANDBOOK

“Logic will get you from A to B. Imagination will take you everywhere.” - Albert Einstein

OUR GOAL

At Panther Creek Theatre, we strive to create an inclusive, dynamic space where all students feel welcome to explore their creativity and develop their talents. Our department aims to foster imaginative, intentional, and skilled expression in the theatrical arts, while also nurturing the artistic, intellectual, and personal growth of each member. We are committed to providing a safe and supportive environment where students can freely discover their talents, build confidence, and express themselves without fear of judgment. Our goal is to cultivate a strong bond among members, ensuring that every individual feels valued and plays an equal role in the success of our theatre community.

OUR PHILOSOPHY

Panther Creek Theatre is dedicated to enhancing the educational and personal experience of its members through both curricular and extracurricular involvement. We provide a platform for students to share their love for theatre, collaborate with like-minded peers, and showcase their talents in a variety of performances. Our program offers opportunities for growth through workshops, guest artist collaborations, and hands-on experiences in all aspects of theatre production.

We are committed to increasing engagement in theatre throughout the school and broader community, bringing together students, staff, and community members to participate in and enjoy the arts. Our productions aim to entertain, educate, and inspire, both on campus and beyond. While we strive for excellence in all that we do, the quality and success of our main stage productions remain a top priority. Leadership within the department is dedicated to ensuring that every student has the opportunity to contribute and take part in the many events and performances we offer throughout the year. Above all, we encourage our members to celebrate the art of theatre and continuously work to elevate and enrich the program.

STANDARDS & EXPECTATIONS

All members of Panther Creek Theatre are expected to uphold the academic and behavioral standards outlined in the Panther Creek High School Student Handbook. Failure to meet these standards may result in removal from current or future productions and theatre-related events.

While we prioritize health, family, and academics above extracurricular activities, we also expect students to honor their commitments to the theatre department. When a student auditions for or accepts a role in a production, whether on stage or behind the scenes, they are committing to the entire team. Failure to meet this commitment affects everyone involved, placing additional burdens on others and potentially compromising the success and safety of the production. We rely on each student to fulfill their responsibilities so that Panther Creek Theatre can offer a safe, enjoyable, and professional experience for all participants.

BALANCING COMMITMENTS

At Panther Creek Theatre, we encourage students to take advantage of the diverse opportunities offered at Panther Creek High School. We understand that students may be involved in multiple extracurricular activities, and we will work to accommodate schedules and commitments across programs. Clear communication between students, parents, teachers, and coaches is essential to resolving any potential conflicts. Our goal is to support students in pursuing their passions across a range of interests while ensuring their commitment to Panther Creek Theatre remains strong and effective.

THE HEART OF A THESPIAN

At Panther Creek Theatre, our thespian troupe is guided by the core values of being Humble, Enthusiastic, Accepting, Responsible, and Trustworthy. These qualities represent the "HEART" of a thespian, and we believe that embodying these values helps create a positive, inclusive, and collaborative theatre environment. Here's how each of these values plays out in our high school theatre department:

HUMBLE: A true thespian is grounded and understands that theatre is a collaborative art form. Whether you're the lead actor or working behind the scenes, every role is essential. Humility means recognizing that each member of the cast and crew contributes to the success of a production, and being willing to learn from others. For example, a humble actor might graciously accept constructive criticism from the director or stage manager, and always be willing to help a fellow cast member with lines or blocking.

ENTHUSIASTIC: Enthusiasm is the lifeblood of any successful production. A thespian who approaches every rehearsal, performance, and task with energy and passion will inspire others and help create a vibrant atmosphere. Whether you're excitedly diving into character development, enthusiastically building sets, or cheering on your fellow cast members during their scenes, enthusiasm shows that you care about the process and the people around you.

ACCEPTING: Theatre is a place where everyone belongs. Being accepting means creating an environment where all students, regardless of their background or experience, feel welcome and valued. In our department, accepting students are those who celebrate diversity, support their peers, and embrace differences of opinion, creativity, and talent. For example, an accepting student might help a newcomer feel comfortable in their first rehearsal or be willing to work with a variety of personalities and perspectives to strengthen the ensemble.

RESPONSIBLE: Responsibility is key to the success of any production. Thespians must show up on time, prepared, and ready to work. Being responsible means owning your role, whether you're memorizing lines, operating technical equipment, or assisting with costumes. It also means being accountable for your actions, including communicating with directors or stage managers when conflicts arise. A responsible thespian understands that the success of the production relies on everyone fulfilling their duties with commitment and care.

TRUSTWORTHY: Trust is the foundation of any successful theatre ensemble. A trustworthy thespian is someone others can depend on—whether it's hitting cues on time, respecting deadlines, or keeping a positive attitude during stressful moments. Trust is built by consistently showing integrity, keeping promises, and supporting your fellow cast and crew members. For example, a trustworthy stage crew member ensures that props and set pieces are always ready on cue, and an actor honors their commitment to the rehearsal schedule.

Together, these values form the **HEART of a Thespian**, creating a theatre community that is supportive, creative, and strong. By living out these values daily, we not only build better productions but also grow as individuals and as a troupe.

THEATRE COURSES

The theatre courses at Panther Creek High School are not designed to be an easy “A.” They are courses which require work, effort, and a great amount of participation. Anyone can take the courses below, but a student should read the course descriptions below and decide whether he or she wishes to commit to the requirements.

Theatre 1 (Intro to Theatre)

No prerequisite

This fine arts class is designed to give students a peek into the world of drama. It is a survey course that gives a broad overview of all the aspects of production. Teamwork, improvisation, and basic acting skills are highlighted; including movement, voice mechanics, and script analysis, as well as a brief study in theatrical history. Students will be expected to perform monologues, scenes and improvisations in a studio setting. The course also covers an introduction to the technical side of theatre: Sound, Costumes, Make-up, Publicity, Props, and Sets. Practical hands-on opportunities will be offered to demonstrate skills learned once classroom terminology and safety information is mastered. Special attention is paid to the student’s comfort level onstage and building their self confidence.

- Out-of-school performance attendance required.
- Volunteer opportunities to participate backstage in productions
- Audition opportunities to participate onstage in productions

Theatre 2/3 (Beginning Acting)

Prerequisite - Theatre 1/2 + Teacher Approval

This acting concentrated class continues to build on the knowledge learned in Theatre 1, and teaches the student acting by exposing them to different approaches to bringing a script to life. The student will spend a year in an acting studio atmosphere, experimenting with different genres of theatre ranging from children’s theatre to serious historical dramas. In addition, upon completion of this course they will have headshots, an acting resume, and a developing portfolio. Emphasis is placed on characterization and working with other characters onstage. The actor will spend time working on acting basics, including improvisation and monologue. All enrolled in Beginning Acting are required to see every show to support their fellow actors. A class play will be performed at the end of the year.

- Out-of-school rehearsals and performances are recommended.
- Out-of-school performance attendance required.
- Audition opportunities to participate onstage in productions.
- Volunteer opportunities to participate backstage in productions.

Tech Theatre 1 (Beginning Tech)

No prerequisite

The students will be exposed to many areas of Technical Theatre in this class. This class requires an extra-curricular time commitment. A broad overview of theatre safety practices, physical theatre spaces, stagecraft basics, scenic construction, stage lighting, sound engineering, properties management and construction, costuming, hair and makeup, marketing and publicity. The student also creates original designs according to the guidelines outlined in the rules for the UIL Theatrical Design Contest.

- Out-of-school performance attendance required.
- Out-of-school shop hours required.
- Volunteer opportunities to participate backstage in productions.

Tech Theatre 2 -4

Prerequisite: Tech Theatre 1/2/3 **Director approval required*

The students will be exposed to many areas of Technical Theatre in this class. There is an emphasis placed on developing previously learned skills and schemas, broadening the understanding of each element of technical theatre further developing in a specific discipline and building upon prior knowledge in the capacity of a designer. Design practices, practical application of skills, and eventual leadership roles will be explored. Students should be prepared for working on LTHS Theatre Productions and other organizational events. This class requires an extra-curricular time commitment. All enrolled in Advanced Tech are required to see or participate in every show to support their fellow actors.

- Out-of-school performance attendance required.
- Out-of-school shop hours required.
- Volunteer opportunities to participate backstage in productions.

Jr. Varsity Theatre Production

Prerequisite MS Theatre or 1 Previous PC Theatre Course, Audition/Interview **Director Approval Required*

This production concentrated class teaches the students all the different aspects of a full production and how they unify to create a moving, memorable experience. Students will experience all aspects of production, yet will have the freedom to “specialize.” Through collaboration, performance students will refine their own personal style for character development. At the completion of this class, students will be well prepared to participate as a member of a theatre company. **All students should be prepared to spend a significant amount of time as needed outside of class in preparation for all upcoming productions.**

- Participation in the JV One Act Play competition is required.
- Participation in all PCHS Theatre main stage productions is required.

Varsity Theatre Production

Prerequisite 10-12th, 1 Previous PC Theatre Course, Audition/Interview **Director Approval Required*

This production concentrated class teaches the students all the different aspects of a full production and how they unify to create a moving, memorable experience. Students will experience all aspects of production, yet will have the freedom to “specialize.” Through collaboration, performance students will refine their own personal style for character development. Technical students will be given the opportunity to design and lead crews, including scenic, lighting, props, publicity, costume, makeup and sound. At the completion of this class, students will be well prepared to participate as a member of a theatre company. **All students should be prepared to spend a significant amount of time as needed outside of class in preparation for all upcoming productions.**

- Participation in the UIL One Act Play competition is required.
- Participation in all PCHS Theatre main stage productions is required.

Teaching Assistants

One of the most important things that you can do for our department is be a TA! As either a Junior or Senior you are eligible to become a TA where you can invest in your underclassmen to build your department.

Requirements for becoming a TA are as follows:

- Fill out the TA application
- Be in a minimum of 1 additional upper level theatre course (JV or Varsity Productions, Th 3/4, Tech 3/4)
- Demonstrate a positive attitude and leadership skills in the Panther Creek Theatre department

Courses we currently consider TAs for:

- **Theatre 1** - 1 per class
- **Tech 1** - 1 per class
- **JV Productions** - 1 per class at *Director's Invitation Only*

PRODUCTION VIEWING REQUIREMENT

All Panther Creek Theatre students are required to attend/view at least one of the main stage productions for the year. Advanced theatre students must attend all productions. The dates of the performances will be communicated in advance. If a student is unable to attend the production and communicates that ahead of time alternate arrangements will be made for that student.

CLASS AUDITIONS/INTERVIEWS

Any students wishing to join the JV or Varsity Theatre Production classes must participate in auditions/interviews at the end of every year, including students currently enrolled in those classes. Remaining in a production class from year to year is not guaranteed, nor is elevation from one level to the next. Production Class auditions and interviews will happen around March/April. Information on requirements for each class will be described in the audition/interview information.

ABSENCES FROM CLASS

Students are responsible for any work or assignments given or turned in during an absence (excused or unexcused). This means you need to see your teacher to make up missed points on excused absences.

CLASSROOM EXPECTATIONS

It is a privilege to participate in the Panther Creek High School theatre program. Students are expected to demonstrate responsible behavior, dependability and respect for their fellow thespians at all times. With this philosophy in mind, the following guidelines define our behavior expectations.

1. **Be Punctual.** Students should be seated in the appropriate classroom when the bell rings.
2. **Be Prepared.** Students should have the appropriate materials for class and be ready for the day's activity.
3. **Be Present.** Students should listen and follow the teacher's instructions at all times. Cell phones and electronic devices should remain silent and out of view during class. (FISD and PCHS policy will be enforced at all times.)
4. **Be Productive.** Students should use their class time wisely to work on projects, scene work or other theatre assignments.
5. **Be Polite.** Students should exhibit proper theatre etiquette at all times. They should be respectful of their peers during class, rehearsals and performances.

COMMUNICATION EXPECTATIONS

CELL PHONE POLICY

The Panther Creek High School cell phone policy requires that mobile devices be placed in the designated wall pockets at the start of class and only retrieved when indicated by the teacher or at the end of class. Panther Creek Theatre students are expected to abide by this policy in and out of the theatre classroom.

If given permission by a theatre director, students are allowed to use their phone during class for research and class assignments. However, texting, playing games, checking social media websites, emailing or making phone calls will not be tolerated during the class period. A student will be given one verbal warning if they violate the cell phone policy. If a student chooses to violate the cell phone policy a second time, the student's phone will be collected and turned in to the office. If the student refuses to hand over the cell phone, a referral will be submitted and the appropriate disciplinary response will be determined by administration.

Cell phone use will not be allowed during a rehearsal at any time. The stage manager will either collect the devices in the cell phone bin or students may lay them face down on the edge of the stage. Students are encouraged to call or text their parents prior to rehearsal. If a parent needs to contact a student during the rehearsal time, please notify a theatre director through the Remind 101 and we will have them step out of rehearsal to return your call.

We appreciate your cooperation with the Panther Creek Theatre cell phone policy. We want our students to interact with one another, build lasting relationships, and remain focused during class time and rehearsals.

SPORTSYOU - **New in 2024**

We will primarily be utilizing SportsYou for communication with Panther Creek Theatre students and parents this season. There are groups to each separately, and a group will be created for the various productions.

Join the PCHS Theatre SportsYou: [INSTRUCTIONS HERE](#)

Join the PCHS Theatre Parents SportsYou: [INSTRUCTIONS HERE](#)

REMIND 101

We also sometimes utilize the educational texting app Remind 101 as provided by Frisco ISD.

Panther Creek Theatre Students – Text @pcdramastu to 81010

Panther Creek Theatre Parents – Text @pcthparent to 81010

CONTACTING THE DIRECTORS VIA EMAIL

When reaching out to the directors via email, professionalism is key. Emails should be clear, respectful, and free from any emotional outbursts. We ask that students and parents take a moment to reflect before sending an email in frustration or anger. If you need to address a concern, please do so thoughtfully and with the intention of resolving the issue in a constructive manner. Be sure to format your email properly, using complete sentences, appropriate greetings (such as "Dear [Director's Name]"), and a clear subject line that indicates the purpose of your message.

The directors are committed to responding to emails within 24 working hours. Please note that emails sent over the weekend will be addressed the following Monday. While we strive to be as responsive as possible, we appreciate your understanding in allowing us time to address each inquiry thoroughly and thoughtfully.

CONTACTING THE DIRECTORS VIA SPORTSYOU/REMIND 101

The Panther Creek Theatre directors use platforms like Remind101 and SportsYou to send out important announcements, reminders, and updates. These tools are designed for one-way communication from the directors to students and parents, ensuring that everyone stays informed about upcoming events, deadlines, and department news. While these messaging systems are convenient for receiving information, they should not be used as the primary method for communicating with the directors. For any questions, concerns, or more in-depth conversations, email remains the best and most professional form of communication.

Please note that the chat features on Remind101 and SportsYou should not be treated as casual texting or chatting. These platforms are not intended for back-and-forth conversations. Your directors may utilize these to speak with smaller groups (thespian officers or stage managers for example) but if you need to reach a director, kindly send an email, and we will do our best to respond within 24 working hours. Maintaining clear and professional communication channels helps ensure that everyone receives the attention and information they need.

SOCIAL MEDIA POLICY

The theatre department strives to create a welcoming and collaborative environment among our students, parents, and directors. We ask for your help to continue healthy communication via social media. Students in the theatre department will be held accountable for information posted on any Internet Social Community including, but not limited to, questionable photography, obscene/inappropriate language, verbal slurs, and negative information. We want to raise awareness among our students regarding the appropriate use of social media and both the positive and negative implications it can bring to a student and/or organization.

Students are not allowed to record fellow students during class or the rehearsal process. This not only violates copyright and licensing laws, but infringes on the privacy of that student. Performing in front of an audience is a vulnerable and meaningful experience, and students should feel safe and make one another feel supported when doing so.

It is also our expectation that students, parents, and directors uphold respect for Panther Creek Theatre and other performance organizations by not sharing negative critiques or comments online. We encourage our students to seize opportunities to see live theatre in the community. However, please keep all comments via social media and other online communications positive and supportive. Always remember you represent yourself, your family, Frisco ISD, and this theatre department as long as you are a student in the program.

Students should feel supported, appreciated, and respected by their peers in the theatre department. If you have a concern regarding online chatter or an inappropriate use of social media, please notify your theatre director. We want our students to remain positive and feel safe both online and in the classroom.

LICENSING RIGHTS & ROYALTIES

In order for Panther Creek Theatre to produce our annual theatre season, we are required to license shows and pay royalties for performances. Each license carries specific instructions about the publicity, filming, and distribution of performance material. Please be mindful that recording a performance is always strictly prohibited. A special note will be made in programs to remind you of this expectation.

We also want to stress the importance of licensing rights for photographers and their work as artists. If a professional photographer is used for production photos, it is inappropriate to steal their images and post them without their permission. We will always make production photos available to parents when possible.

GENERAL PANTHER CREEK THEATRE POLICIES

ACTOR & TECHNICIAN HEALTH

In addition to maintaining high grades and being a well-rounded theatre student of Panther Creek High School, student health and well-being is a top priority in our theatre department. This includes both physical and emotional health.

PHYSICAL HEALTH

- **Be safe!** Always follow safety precautions in our Theatre and shop areas- Nothing is more important than your safety. You will be checked regularly to ensure that you are maintaining safety practices in the theatre.
- **Drink water!** It's important that students are hydrated during rehearsals. However, DO NOT share any drinks, because it can spread diseases from 1 actor to 20.
- **Avoid germs!** Wash your hands and don't eat or drink after others.
- **Sick? Stay home!** Please do not come to school or rehearsal if you have had a fever or are throwing up/had diarrhea in the past 24 hours. Don't risk the health of your fellow castmates. If you have to miss a rehearsal, be professional and communicate with the directors through email and the stage manager via text. Be truthful about your illness - and how we can support you- but, don't milk being "sick".
- **Stay healthy!** Take time to take care of yourself by getting the right amount of sleep. Make sure that you aren't eating too much or too little. Your body is your tool and in theatre, your body is very important to the performance of the art. Be cautious about anything you put in your body.

MENTAL HEALTH

- **Stay ahead of classwork and homework.** Stay ahead on your work, create routines that work for you.
- **Don't let school stress you out to the point of mental instability.** Communicate in advance with teachers about your busy schedule if you think you won't be able to do everything on time. They will be more willing to work with you if you talk to them ahead of time. Also, don't be afraid to reach out to other actors and technicians if you need help with your school work. Everyone brings different strengths to the table so someone may be an expert in the course you struggle with.
- **Know your limits.** You can do it all, but you can't do it all at the same time. Be able to recognize what is going to be too much in your schedule and do not overcommit.
- **Limit social media time.** While social media is a great tool to interact with friends, if social media is hurting you more than helping you, consider limiting your use to further your positive mental health.
- **Maintain family time.** Keep good relationships with your family members and do your part to contribute at home. Mom and Dad are the ones that allow you to participate, and their support is essential!
- **Medication.** Be sure that any medication taken is prescribed to you, and don't bring it to school, unless it is distributed or handled through our school nurse.
- **Seek help.** Your mental health is important- if you are ever at risk or are engaging in unhealthy behavior, discuss with your parents the benefits of seeing a therapist or psychiatrist if you think it could help you.

ESTIMATED EXPENSES

We would like to keep the cost of participating in our program as minimal as possible. At the same time, in order to provide superior performance opportunities and quality productions, there are a few supplies that are required to complete this course. In addition to standard supplies (notebook, binder paper, pen, pencil, etc.), students are required to pay the following:

- *Course Fees* - \$35-\$50
These fees go toward class scripts and consumables. The Varsity class fee covers the class's journals and drawstring bags for competition.
- *Production Fees* - \$40-\$80
These fees go toward your show shirts (plus a black long-sleeved shirt for tech), costumes, props, and department consumables. These consumables often include make up wipes, hair spray, bobby pins, batteries, spike/gaff tape, etc.
- *Texas State Thespian Festival Registration & Transportation Fees* - \$300-\$450
Officers are required to attend. Students must compete in order to attend. Competition events vary in cost and will be added to the individual attendees balance due.
- *Show Buckets and Performance Supplies*
Actors are expected to purchase their own makeup and hair supplies to prevent cross contamination, infection, or the spread of disease. They are also required to provide a 50+ qt plastic bin, personal undergarments, and show shoes. A complete list of these materials is included in a later section.
- *Proper rehearsal clothes and shoes*
Each actor must wear appropriate clothing for rehearsals. These include clothes that enable movement for dance while keeping the actor modestly covered, and close-toed shoes.
- *Miscellaneous expenses*
This category might include master classes, show day meals, costume pieces, field trip opportunities, etc. We will communicate these expenses as early as possible.

SPECIAL CIRCUMSTANCES: PAYMENTS & FEES

At Panther Creek Theatre, we understand that financial situations can vary, and we are committed to ensuring that all students have the opportunity to participate, regardless of their ability to pay certain fees. If at any time a student or parent faces difficulties with paying for theatre-related fees, we encourage you to reach out to the directors directly. We are happy to discuss available options, which may include waived fees, payment plans, or extended due dates. Our goal is to find a solution that allows every student to fully engage in the program without financial barriers.

Open communication is key—please do not hesitate to contact us as soon as possible if any fees or costs become a concern. We want to ensure that financial challenges do not prevent anyone from being a part of the Panther Creek Theatre community. All conversations regarding fees will be handled with respect and confidentiality.

PRODUCTION PARTICIPATION

AUDITIONS/INTERVIEWS

Audition and interview information will be given out approximately 1-2 weeks before audition and interview dates. All information on what needs to be prepared for your audition or interview will be shared on a google doc/form.

AUDITION WORKSHOPS

Audition workshops will be offered when possible approximately the first day of the audition week. All actors who wish to be leads should make every effort to attend audition/interview prep. Attendance of the workshop is strongly encouraged for all students auditioning as it shows us your dedication to being prepared, improving, and desire to be your best.

FEEDBACK

Audition and interview feedback will be offered after the company list has been posted. ALL students are encouraged to receive feedback no matter what position they receive in the company. Students in JV and Varsity Productions will be required to receive feedback after every round of auditions/interviews. We will do our best to handle this the week after casting.

Students outside of the productions classes will have an opportunity to sign up for feedback in time slots during PowerHour. These will be offered within 1-2 weeks of casting.

During feedback sessions, directors will not discuss casting decisions. However, students will be given feedback on their personal audition/interview, what went well and what needs improvement, and how to better prepare for the next round for the next production. Parent and or Guardian emails/phone calls about a student's audition will be responded to by asking for the student to come get feedback. If the parent/guardian has additional questions after the director and student have met, they are more than welcome to contact the director to set up a meeting time. Information about other student's auditions/interviews will NOT be discussed with other students or parents of other students.

A NOTE ON CASTING

All casting decisions for in class or after school productions are final. Decisions on company assignments are made based solely on the student's audition/interview. The directors will put students where they will be challenged and have the ability to grow as an individual artist. This means that a student may be cast in a role they do not "see themselves as" or crew position they did not specifically interview for. Please trust that the directors know what is best for the show, company, and process. The directors holds the right to make changes to company decisions after the list is posted ONLY due to special circumstances. All company lists will be shared via email, social media, and/or on our website at the designated date provided on the show application.

AUDITION FORM/APPLICATION AGREEMENTS

Any time a student wishes to participate in a PCHS Theatre production, they must fill out a digital application. In these applications there are a number of agreements students will be held to. These include, but are not limited to, the following:

PRODUCTION FEE ACKNOWLEDGEMENT: Each production at PCHS has a production fee associated with it. This covers your show shirt and your meals during show week. The production fee for all company members is \$60 for [SHOW NAME HERE]. This fee will be due on [DATE HERE].

I also acknowledge that if I exit the show for any reason (if I quit or am removed to do excessive conflicts, absences or eligibility) I am still responsible for paying the production fee.

3 STRIKE POLICY: We have a 3 strike policy in place. If you "no call", "no show", or have an unexpected absence for a rehearsal 3 times, you will be removed from the production. Your production fees will not be reimbursed. If you have a conflict that comes up last minute, you will need to submit it to Ms. Robert or Mr. McKinney for approval (which they may or may not approve). It is important for you to list all of your conflicts on the conflict calendar.

CONFLICT CALENDAR: Please check the information on the conflict calendar and fill it out with all of your conflicts or stating that you have no conflicts.

ROLE/POSITION SIZE & CONFLICTS: Please note that the amount of conflicts that you have (lessons, outside activities, etc.) will be taken into account when casting and assigning positions. This is not meant to punish you for having additional activities but to cause fewer issues when we are working to put together a production. Missing people at rehearsals does cause issues. If additional conflicts arise during the rehearsal process that were not on your initial conflict calendar we will re-evaluate your role/position in the company and adjust as needed.

LONG TERM ILLNESS PROTOCOLS: If a student is out during any portion the last 3 weeks of rehearsal for LONG TERM ILLNESS it is up to director discretion on if they will be able to retain their position or if they will be replaced.

IPR/ RC Grade Eligibility: We follow UIL grading policies if you are deemed ineligible during IPR or RC you will be removed from the show. Grades hold priority. While AP/Advanced classes do not technically count towards UIL eligibility, to remain in good standing in theatre they must be a 60 and above. Non-AP courses must be 70 and above for eligibility.

LOSS OF PERFORMANCE ELIGIBILITY

Participation in Panther Creek Theatre productions is a privilege that comes with the responsibility of upholding the high standards of Panther Creek High School and Frisco ISD. Any student who breaks school rules or commits major infractions of the Frisco ISD Student Handbook will lose their eligibility to participate in productions and theatre events. Examples of major infractions include, but are not limited to, academic dishonesty, acts of vandalism, violence, theft, bullying, or harassment. ISS OR DAEP are grounds for removal from the show and/or the productions class, and could affect your participation in future productions.

In addition, Panther Creek Theatre enforces a zero-tolerance policy for any use of alcohol, vaping, or drugs on campus or at any school-related event. Students involved in drinking, vaping, or any form of substance abuse will face immediate removal from current productions and may be ineligible for future participation. Acts of vandalism or violence, whether on or off campus, will also result in the loss of performance privileges. Maintaining a safe, respectful, and responsible environment is essential to the success of our program, and every student is expected to contribute to this standard.

GENERAL REHEARSAL RULES & GUIDELINES

- Rehearsals will begin and end on time.
- All scheduling or schedule changes must be notified to the Stage Manager and Director
- Check the callboard and SportsYou daily for rehearsal schedules, changes, fittings, etc.
- Shoes are required at all times in any rehearsal or work area
- Actors and crew are responsible for keeping any of the stages and the green rooms clean during rehearsals, technical rehearsals, dress rehearsals, and performances. Before the company goes home the areas must be neutralized. The Stage Manager will enforce this policy.
- Please avoid offstage noises and talking. It is distracting to those rehearsing, as well as being inconsiderate and disrespectful.
- Be aware of what is going on onstage. You are responsible for entering on cue.
- There is absolutely no eating or drinking (other than water) in costume.

ATTENDANCE

Personal appointments should be scheduled after rehearsal. Work is not an excuse for missing a rehearsal without prior permission. Rehearsals, crew calls, and tech rehearsals are NEVER to be missed without prior permission. Failing to comply with this procedure will result in probable dismissal from the production. If an emergency arises, call the stage manager as soon as possible. You must also email the director when you are going to be absent. The ONLY person that may excuse you from a call is the director.

All rehearsals and crew calls begin exactly on the time indicated on the callboard. It is mandatory that you are ready to work on time. Be on time and ready to do your best.

Students are allowed up to three (3) unexpected/unexcused absences during a rehearsal process. These are to allow for unexpected circumstances and sick days. It is imperative all known conflicts are listed on the conflict calendar prior to auditioning. After that, the document is considered locked/frozen. Late additions/further conflicts will not be considered excused, but you must put late additions in writing in the form of an email to the directors. Verbal communication in passing does not count.

The 3-strike list for unexcused/unexpected absences will be maintained by the stage managers and the directors. You as the actor/technician are responsible for keeping track of any absences beyond your initially shared conflicts. The directors will reach out via email once the 3 strike mark is made, and they will share recasting/production removal decisions with students and parents.

GUESTS IN THE THEATRE

Only people called on the callboard or invited by the director will be allowed to attend rehearsals. No unauthorized people are permitted backstage or in any theatre spaces. Authorized people are the members of the production or those that have obtained the permission of the director.

THE CALLBOARD

The callboard is the place where important information regarding the day-to-day business of the production is posted. A call is a mandate to appear! Members of the production company (cast & crew) must consider themselves subject to all posted calls. Check the callboard each day to determine if changes have been made. The director, stage manager, or officers are the only ones authorized to post/remove items on the callboard.

The theatre SportsYou and the production SportsYou are considered to be digital call boards and should be checked daily.

CAST/CREW RELATIONSHIP

Respect the authority of the stage manager and/or director. Always remember you are a part of the team. The crew and the performers are working towards the same result. Respect the part that each of us plays in the production and check attitudes and egos at the door. If you disagree with a procedure explained by a stage manager, comply with the directions given to you until you can get clarification from the director or technical director. The only exception to this is if you feel a situation is unsafe or if you feel you are in danger.

TECHNICAL AREAS/EQUIPMENT

The technical materials used in Panther Creek Theatre productions, such as lighting, sound equipment, set pieces, tools, and costumes, are essential to the success and safety of our shows. It is crucial that all students treat these materials with care and respect. Any misuse, intentional damage, or reckless handling of technical equipment not only compromises the quality of our productions but also poses serious safety risks.

Only authorized students who have received proper training should operate or handle technical equipment. Misusing materials, even as a joke, can lead to costly repairs, delays in production, or even injuries. Students found mishandling equipment may face disciplinary action, including removal from current or future productions. Everyone is responsible for ensuring a safe, respectful, and professional working environment, so we can continue to create high-quality theatre experiences.

THE ROLE OF THE STAGE MANAGER

The stage manager is the backbone of any production, serving as the liaison between the directors, actors, and crew to ensure everything runs smoothly. Stage managers should check the call board daily for updates, communicate respectfully when giving notes or corrections, and promptly report any issues or concerns to the directors. They maintain order backstage and help enforce the director's vision, while also supporting the cast and crew in their roles.

Actors also play an important part in respecting the stage manager's role. Actors should contact the stage manager immediately if they will be unexpectedly late or absent and should seek out the stage manager first for any missed blocking or cues. When given a direction or note from the stage manager, actors should respond promptly and politely, understanding that the stage manager is there to help the production succeed. Mutual respect between stage managers and actors creates a professional and collaborative atmosphere, leading to a more successful and enjoyable production for everyone involved.

GENERAL COSTUME REMINDERS

Costumes have no life except the life the actor gives them. Find out how your costume relates to your performance. Onstage, they are to be used as your character would use them. Off-stage they are to be handled with extreme care. When not on stage, skirts and capes are to be held so that they do not touch the floor and are hoisted in the rear so that they are not sat upon. Trains are carried until the very moment before an entrance.

Your "look" is an important part of your costume. **Performers should not alter their personal, everyday "look" without the prior discussion with the director.** Altering includes, but is not limited to: piercing or tattooing any part of their body as well as the shaving, growing, or dyeing of your head and/or facial hair. Please take a shower before getting into costume. Wear unscented deodorant. Be mindful of the other actors and your costume in wearing perfumes or scented hair sprays, some people are allergic to these.

Have makeup on before putting your costume on—it is a good idea to wear a button down shirt when applying makeup in order to avoid pulling a shirt over your head after applying makeup. NEVER restyle wigs and/or hair pieces unless trained to do so. When you are wearing your costume, do not eat or drink anything besides water. Be careful where you sit and what you lean on. Before entering the stage, check yourself for any item that your character would not be wearing including watches, jewelry, wallets, etc. Do not touch anyone else's costume.

Remove your make-up AFTER you have removed your costume. Please return costumes neatly to the hangers by your name tag. Be sure to include all items that may be in use as part of your costume. If your costume needs repair or adjustment, tell the Costume lead immediately. Never leave the theatre in any part of your costume.

You may be required to provide specific parts of your costume(s). These will be determined by the director and conveyed to you well before the week of performance.

SHOW BUCKETS

All performers are required to provide a show bucket to be kept at the school for the duration of tech week and the performances. JV & Varsity Production students should prepare these at the start of the year.

REQUIREMENTS:

- Plastic, sturdy bucket (minimum 55qt) with a lid
- Costume Undergarments
 - Women
 - Nude biker/booty shorts
 - Nude bras (not white)
 - Nude tank top (not white)
 - Men
 - Undershirt (no logo)
 - Tall black dress socks
 - Black biker shorts
- Deodorant
- Makeup wipes
- Makeup
 - Foundation
 - Powder & Blush (NOT HIGHLIGHTER)
 - Mascara & Eyeliner
 - Natural color lipstick/colored chapstick
- Show Kit
 - Extra socks/tights
 - Febreze
 - Hair needs
 - Hairspray
 - Hair ties
 - Bobby pins in hair color
 - Curling iron



RECOMMENDED: Women should have a pair of black flats and black character shoes. Men should have black dress shoes and laced boots.

FINALLY: All students are expected to maintain good hygiene during the show and to wear neutral underthings for the duration of dress rehearsals and performances. Shower, wear deodorant, change socks, etc. as needed and maintain modesty with undershorts, nude bra straps, etc.

UIL ONE ACT PLAY PARTICIPATION

The University Interscholastic League (UIL) One Act Play contest is one of the most prestigious and exciting opportunities for high school theatre students in Texas. This statewide competition gives students the chance to showcase their talents by producing a 40-minute one-act play. Schools from across the state participate, with performances judged on elements like acting, technical execution, and overall production quality. Panther Creek Theatre takes great pride in competing in UIL One Act Play, and it is a highly rewarding experience for those involved—whether on stage, backstage, or as part of the technical crew.

Panther Creek High School Theatre students in the Varsity Productions class will have an opportunity to participate in this contest. JV Production students may have an opportunity to attend the competition or assist in hosting duties if the contest is scheduled on the PCHS campus.

CONTEST OVERVIEW

The UIL One Act Play contest provides students the opportunity to experience theatre at a competitive level. Schools select a one-act play and are limited to a 40-minute performance time, with penalties applied for going over the limit. The contest progresses through several rounds—district, bi-district, area, region, and finally, the state competition. Each play is judged by a panel of adjudicators, who provide feedback and select advancing schools based on their overall performance, technical elements, and adherence to UIL guidelines.

AVAILABLE ROLES

Participation in UIL One Act Play offers a variety of roles for both actors and crew members.

- **Actors:** Students will audition for specific roles within the play. Due to UIL rules, the company is limited to a maximum of 20 participants, so casting is competitive and selective. The casting process involves auditioning and callbacks, and roles will be assigned based on the director's vision for the show and each student's abilities.
- **Crew:** Students will be assigned specific roles within the play. Due to UIL rules, the company is limited to a maximum of 20 participants, so positions on the crew are competitive and selective.
 - **Stage Manager:** The stage manager plays a vital role in coordinating rehearsals, managing schedules, and ensuring everything runs smoothly behind the scenes during performances. They also serve as the director's right hand during the competition.
 - **Assistant Stage Manager(s):** Assist with backstage coordination, helping with set changes, props, and overall stage management during performances.
 - **Technicians:** UIL One Act Play requires a strong technical team, including lighting and sound operators. Technicians are responsible for designing, programming, and executing technical cues within UIL's strict time and equipment limitations.
 - **Props & Costumes:** Students may also take on specialized roles focusing on props, costumes, and makeup. This includes organizing and maintaining these items, as well as ensuring everything is in place for each performance.
 - **Set Crew:** Set crew members are responsible for constructing and handling set pieces. UIL rules require that all set pieces must be moved within a short time window before and after the performance, so set crew members must be efficient, precise, and able to work under pressure.
- **Alternates:** Productions may have up to 4 alternates. These alternates may be actors or technicians. They are allowed to help only with spiking the set during the 1 hour rehearsal. They are permitted in the holding room on contest day, but they may not participate in the running of the show.

A Note on Company Size: While the company size has a limit of 20 participants (actors and crew members) and 4 alternates, the directors may choose whether or not to meet that limit. A minimum of three actors are required for each performance, but the rest of the breakdown is up to the directors.

EXPECTATIONS FOR THE COMPANY

COMMITMENT: UIL One Act Play requires an exceptional level of commitment from all participants. Rehearsals will be held frequently, including after school and potentially on weekends. Cast and crew members must prioritize attendance at all rehearsals and meetings. Missing rehearsals can severely impact the progress of the production, so it is critical that students honor their time commitments. In addition, as the contest dates approach, the intensity of rehearsals will increase, and everyone must be prepared to dedicate extra time and energy to perfecting the show.

PROFESSIONALISM: Representing Panther Creek Theatre in UIL One Act Play means acting with the highest level of professionalism. Whether during rehearsals, in competition, or interacting with judges and other schools, all participants are expected to demonstrate respect, focus, and maturity. Remember that UIL is a competitive environment, and your behavior reflects on the entire Panther Creek Theatre program. Students must show respect for their directors, fellow cast and crew members, and the property and materials of the host schools.

TEAMWORK AND COLLABORATION: The success of a UIL One Act Play depends on strong teamwork and collaboration. Whether you are on stage or behind the scenes, every role is important, and everyone must work together to achieve the common goal. Cast members should support one another, helping to create a cohesive ensemble. Crew members must ensure that their work is precise and contributes seamlessly to the performance. Open communication, a positive attitude, and a willingness to adapt are essential for everyone involved.

ADHERENCE TO UIL RULES: UIL has strict guidelines regarding performance time, technical elements, and set limits, and all participants are expected to follow these rules meticulously. Failure to adhere to UIL regulations can result in penalties that affect the school's advancement in the competition. Students should familiarize themselves with the UIL One Act Play Handbook and be aware of all rules and regulations governing the contest.

RESPECT FOR FEEDBACK: After each competition round, the adjudicators will provide feedback on the performance. This is an invaluable opportunity to learn and grow as theatre artists. Cast and crew members are expected to listen attentively to the feedback, take notes, and implement suggestions during subsequent rehearsals. Constructive criticism is an essential part of the UIL experience, and embracing feedback will help improve the production as it progresses through the competition.

CONCLUSION

Participating in UIL One Act Play is an incredible opportunity to showcase your skills, grow as a theatre artist, and contribute to the Panther Creek Theatre legacy. It requires dedication, professionalism, and a passion for excellence. Whether you're an actor or a member of the technical crew, your role is vital to the success of the production, and we look forward to seeing you rise to the challenge and shine on the UIL stage!

GRADES & ELIGIBILITY

PCHS Theatre students pride themselves on maintaining a high level of academic work. We encourage students to not just meet the minimum, but to do their best work in reaching their academic potential in all classes, not just in Theatre classes.

As is the case with all other extracurricular activities in the state of Texas, “no pass, no play” is in effect. Therefore, in order to remain a part in a play/musical, every member is required to meet UIL eligibility rules.

According to state law, to be eligible to participate, all students must have passing grades (70 or higher) in all classes at the end of each nine-week grading period. Students failing one or more subjects are not eligible to participate in extracurricular performances for three weeks after failing. After the Interim Progress Report, if an ineligible student is passing all classes, the student may regain eligibility at that time. If the ineligible student is failing any class at the time of the Interim Progress Report, the student remains ineligible for the remainder of the nine-week period.

In addition to the above state law, Frisco ISD has enhanced rules which prohibit any students from attending any extracurricular activity if he/she has been absent, either excused or unexcused, from the majority of his or her core classes during the day. These local rules affect students any time the theatre must miss any classes during the school day (for ThesFest, OAP clinics, touring productions, spring trip, etc.). Good grades and impeccable attendance records assure each student’s eligibility to participate.

We encourage all students to be proactive in maintaining academic health or in asking for help. Let Ms. Robert or Mr. McKinney know at the first hint of a concern. They are not looking to punish you, but to help get you back on track and do your best. Asking for a “bail out” in the last days before a grading period is unacceptable.

Please know all classes should have a set of tutorials for each course offered, most will accommodate morning, afternoon, and mega-lunch schedules. It is strongly encouraged that you attend a tutorial that does not conflict with rehearsal, however if necessary, we will make arrangements for you to attend tutorials and make-up sessions as necessary in order to bring you back up to an acceptable and eligible academic level.

INTERPERSONAL RELATIONSHIPS

In Panther Creek Theatre, maintaining a respectful and professional working relationship with all members of the cast and crew is essential to the success of our productions. While we understand that friendships will naturally form and sometimes change over the course of the year, it is important that personal relationships do not interfere with the show, the rehearsal process, or your individual work ethic. Everyone is here to contribute to the production, and professionalism is expected at all times.

For those who are dating or in romantic relationships, we have a strict policy of no Public Displays of Affection (PDA) in the theatre department, whether in classrooms, rehearsals, or backstage. Our focus is on the work, and PDA can be distracting and unprofessional in this environment.

Additionally, Panther Creek Theatre is a drama-free zone—outside of the stage, of course! Conflict, gossip, and unnecessary drama among students will not be tolerated. Any behavior that disrupts the harmony of the ensemble or undermines the positive, collaborative spirit of the department will be addressed. We are here to create art together, and that requires mutual respect, support, and a commitment to keeping the focus on the work, not personal issues.

DEPARTMENT TRADITIONS

There are many things that make theatre at Panther Creek so special. There are a few pre-show rituals as well as yearly traditions that we always make sure to do.

- **“Magic in the Theatre”** - Before each performance, the cast and crew circle to repeat the saying below:
 - *ALL: There is magic in the theatre and the theatre is magic.*
 - *DIRECTOR: And by magic we mean...*
 - *ALL: Hard work.*
 - *DIRECTOR: Now the hard work's been done. Go play.*
- **Theatre Companies**- Every year students are divided into “theatre companies” or small groups/teams. Each team is assigned an officer as its leader and students are able to earn and lose company points all year long. These points culminate into the awarding of Grand Champion at banquet.
- **OAP Clinic Keychain Swap** - At each UIL OAP clinic, students swap keychains as a contest season “Secret Santa” activity.
- **OAP Good Show Baskets** - At the first UIL OAP contest, students swap “break a leg baskets” with another member of the team as a “Secret Santa” activity.
- **Theatre Awards Banquet**
 - *Spirit of Panther Creek Theatre*- This is given to the student who left the greatest impact on the theatre department throughout the year.
 - *Outstanding Performers* - This award is given to two actors who had outstanding performances during the year.
 - *Outstanding Technicians* - This award is given to two technicians who were outstanding in their duties during the year.
 - *Honorary Alumni* - This award is given to a teacher, volunteer, admin, or community member who greatly and positively impacted PCHS Theatre during the year.
 - *HEART Awards* - Thespian Officers will award one student for each of the categories (Humble, Enthusiastic, Accepting, Responsible, Trustworthy) and one overall HEART of a Thespian award.
 - *Thespian Superlatives* - Thespians/students in the troupe will vote on a series of superlatives from the year (Most Likely to Break a Prop, Always On Time, Literally Breaks a Leg, etc).

LETTERING IN DRAMA

It is an honor and a great show of our personal accomplishments to receive a letter in Panther Creek Theatre. It takes a lot of hard work and dedication to letter in theatre, but these things are outweighed by the fun you will have while earning our letter. The following is a list of ways students may meet requirements for lettering.

1. Participation in two years of Panther Creek Theatre productions (min. 2 productions per year).
2. Participate in three full years of PCHS Theatre classes.
3. Accumulation of 30 thespian points (300 hours).
4. Member of a UIL OAP team that advances to Area.

INTERNATIONAL THESPIANS SOCIETY

Panther Creek High School Thespian Troupe #10712

The International Thespian Society (ITS) is the honor society for middle and high school theatre students. Membership is granted for the performance of meritorious work in the theatre arts that meets the Society's general guidelines. High school students can earn membership in ITS, which is the only international honor society for high school and middle school theatre arts students.

Thespian membership is granted for outstanding work in Theater Arts. Specifically, students become members by earning points for the hours of work contributed to their Theatre Arts department. Any student who has participated in at least two productions and for a total of 100 hours of work is eligible for membership.

At the end of every year there is a formal ceremony where members are inducted into the International Thespian Society in conjunction with our end of the year banquet. This initiation is an honor and a tribute to the quality work that the student has contributed. To be inducted and to receive a membership card and a subscription to a renowned Theatre Arts magazine and to be eligible for Theatre Arts scholarships there is a one-time fee that is sent to the International Thespian Society.

The International Thespian Society was organized for the purpose of advancing the standards of excellence in Theatre Arts in the secondary schools, and to honor those students who have done outstanding work in school Theatre Arts programs. The society is a service as well as an honorary organization that stresses continued participation in the arts as a means of widening the student's and the community's cultural horizons.

Students will need to pay a one-time induction fee of \$35.00 due before initiation. This will give the students the following opportunities:

- Recognition in an induction ceremony where you will receive your membership certificate, pin, and membership card
- Your name will be posted on the official ITS online list
- Eligible to run for Panther Creek Theatre Officer positions
- Eligible for scholarships through Texas Thespians and ITS
- Eligible for leadership positions in Texas Thespians and ITS
- Eligible to attend and compete at the Texas Thespian Festival with opportunities to qualify for the National Thespian Festival

Panther Creek HS - ITS Thespian Point System



(In effect August 2022)

*See yearly production points sheet shared by directors

* = points that can be added in additional to a crew position

GENERAL PRODUCTIONS	One Act	Full Length	Outside	OFFICERS	Pts.	PANTHER CREEK THEATRE EVENTS	Pts.
Acting-Major	4	8	2	President	12	Theater Workshop (Fight, Choreo, etc.)	1
Acting-Minor	3	5	1.5	Vice President	6	Thespian Event (Movie Nights, Party, Fundraiser, etc.)	1
Acting-Chorus/Ensemble	2	3	1	Secretary	6	Panther Creek Theatre Games	1
Acting-Understudy	2	4	1	Treasurer	6	MS Theatre Workshop Volunteer	1
Technical-Stage Manager	4	8	2	Historian	6	Theatre Banquet Performer	1
Technical- Assistant Stage Manager	3	6	1.5	Class Rep	4	Theatre Banquet Attendee	1
Technical- Master Electrician	3	6	1.5	Freshman Liason	4		
Technical- Booth Crew	1	2	0.5	Leadership Day Participation	3		
Technical- Light Operator *	1	3	0.5			SPECIAL PERFORMANCES	Pts.
Technical- Sound Operator *	1	3	0.5	CLASS	Pts.	Drill Team Spring Show Emcee/Performer	2
Technical- Spot Op *	1	2	0.5	Teaching Assistant	2	Drill Team Spring Show Performer/Technician	1
Technical- Shop Foreman	3	6	1.5			Miscellaneous PCHS Performances	1
Technical- Set Crew	2	3	1	THESPIAN SPECIFIC	Pts.	AUDITIONS/INTERVIEWS	Pts.
Technical- Curtains/Fly Rail *	1	3	0.5	Thespian Meeting	1	Audition/Interview (show)	1
Technical- Costume/Hair/Makeup Lead	3	6	1.5	Thespian Festival Attendee	5	Audition/Interview Workshop Attendance	1
Technical- Costume/Hair/Makeup Crew	2	3	1	Thespian Festival IE Entry (per entry)	1	Feedback (per audition/interview/paper)	1
Technical- Props Lead	3	6	1.5	Thespian Festival College/Scholarship Audition	1	College Auditions/Interviews (max 10) one per school	1
Technical- Props Crew	2	3	1	Thespian Festival Workshop Helper	1	Outside of PCHS Audition/Tech Interview	0.5
Technical- House Lead	3	6	1.5	Thespian Festival IE Callacks (Mainstage)	1		
Technical- House Crew	2	3	1	Thespian Festival Placing/National Qualifiers	1		
Technical- Usher *	1	1	0.5			PRODUCTION VIEWING	Pts.
Technical- Assistant Lead (any crew)	2	4	1	MUSICAL SPECIFIC	Pts.	Audience Viewing	1
Directing- Director	6	10	3	DSM Award Show Attendee	1	Written Critique	0.5
Directing- Assistant Director	6	10	3	DSM Award Show Performer	2		
Directing- Technical Director	6	10	3	DSM Award Nomination (Performer or if Tech Lead)	1	NON PCHS THEATRE OPPORTUNITIES	Pts.
Directing- Assistant Technical Director	6	10	3	Musical Pep Rally Performance	1	Lighting Board Op	1
Directing- Music Director	6	10	3			Sound Board Op	1
Directing- Assistant Music Director	6	10	3	UIL SPECIFIC	Pts.	Spotlight Op	1
Directing- Choreographer	6	10	3	UIL Theatrical Design Entry	2	General Running Crew	1
Directing- Assistant Choreographer	6	10	3	UIL Theatrical Design State Qualifier	3	Stage Manager	1
Misc- Dance Captain*	1	2	0.5	Show Viewing (per show watched)	0.5	MC/Performance	1
Music- Musicians	3	6	1.5	OAP- Per Competition Level (participating)	1	** Note that these points are for approx 3 hours of work (multiple as needed)	
				OAP- Performance Award Received (Per)	1	OUTSIDE FILM/TV WORK	Pts.
				OAP- Tech Award (Individual)	1	Documented Film/Commercial Work (max 10 pts per year)	1
				OAP- Best Tech Crew Company per level	1		
				OAP- Hosting Site Crew	1		

THESPIAN OFFICERS

Being an ITS officer is not only a tremendous honor and privilege, but it is also a huge responsibility. You must be prepared to do what is best for the DEPARTMENT, rather than what would benefit a small portion or individual. The individual may even be you!

1. **AN OFFICER IS A LEADER.** You do not wait around for someone to tell you what to do. You take charge and get things going. You think of things ahead of time and make plans for carrying them out. You show initiative, intelligence, and compassion. You come up with new ideas that benefit the department.
2. **AN OFFICER SETS A GOOD EXAMPLE.** You instill it in others by example. You realize that it is important to make a good impression on your teachers and you take a constructive part in the classroom. Most importantly, you treat others in the manner in which you want to be treated.
3. **AN OFFICER WORKS ALL YEAR TOWARDS BEING AN OFFICER.** You participate in projects for the benefit of the department. You volunteer, staying after or coming in early or to extra rehearsals to lend your help. You are always on time and exhibit a positive attitude in all situations.
4. **AN OFFICER IS INVOLVED.** You help out with every show in any way you can, whether you are a part of the company or not. You work to continue to build your knowledge and skills of the theatre world both on stage and behind the scenes. Your attitude is unquestionable!
5. **AN OFFICER IS NOT A COMPLAINER.** When you encounter troubled situations within the department, you present it to the directors. You are able to accept and support the director's decisions. You encourage others to follow your positive attitude. You do not let things fester but approach them head-on.
6. **AN OFFICER SERVES.** You perform any task assigned no matter how menial. You volunteer for whatever comes up. You fulfill the task successfully and in a timely manner. There is no problem or task that is beneath you.
7. **AN OFFICER TRIES, IN EVERY WAY, TO HELP THE DIRECTORS.** An officer understands that the directors do not have time to worry about the officer's dedication, behavior, conduct, maturity or attitude. The directors should, without question, be able to depend on you.
8. **AN OFFICER IS TRUSTWORTHY.** You should be someone who the department and directors trust and respect. You should never do or say things that would jeopardize the department, school or district's image.

PCHS THEATRE TROUPE OFFICER POSITIONS

PRESIDENT –

1. Qualifications
 - Must be a junior or a senior, and must have been an active member of the thespian troupe last year.
 - Must have accumulated a minimum of 30 ITS points and be enrolled in a theatre class in 2023-2024.
 - Must be passing all subjects and have a satisfactory conduct grade in each class.
 - Must not have been ineligible or removed from a show for any reason during the year.
2. Duties
 - Reports to and works directly with the Directors.
 - Respect and carry out Directors' decisions.
 - Communicate with the Directors often and be upfront with any issues.
 - Treat the Directors and fellow members with respect.
 - Student follows up with all Officers after Officer Meetings for follow through of assignments
 - Student leads the monthly Thespian/Drama Club Meetings
 - The President will work with the Directors in maintaining discipline among the ITS officers.
 - Shall abide by all school rules and all rules set forth in the Handbook and Guidelines.
 - Promote unity and morale in the department.
 - Keep a positive attitude and work ethic at all times.
 - Set a good example for the department.
 - Help individuals needing assistance.
3. The President is expected to pass all classes during the school year. Should you fail a nine-weeks period, you will be placed on probation. A second failure may result in removal as President.

The President is expected to maintain the highest standards. You are not only a member of the department but also the top representative of the organization. Should the President fail to follow the guidelines or rules of the handbook or should fall short of your duties, you will be subject to probationary action or removal from your position.

VICE PRESIDENT –

- 1) Qualifications
 - Must be a junior or a senior, and must have been an active member of the thespian troupe last year.
 - Must have accumulated a minimum of 30 ITS points and be enrolled in a theatre class in 2022-2023.
 - Must be passing all subjects and have a satisfactory conduct grade in each class.
 - Must not have failed any class during the performance year.
- 2) Duties
 - The Vice President shall work cooperatively with and assist the President and the Directors.
 - Respect and carry out Directors' decisions.
 - Communicate with the Directors often and be upfront on any issues.
 - Treat the Directors and fellow members of the department with respect.
 - Is in attendance of all Thespian Meetings
 - Assists in planning troupe Induction Ceremony & End of year banquet
 - Assists Historian with making of End-of-Year Slideshow/Video for Banquet
 - They shall maintain discipline amongst the officers at all times.

- Shall abide by all school rules & rules set forth in the Handbook & Guidelines.
 - Promote unity and morale in the department.
 - Keep a positive attitude and work ethic at all times.
 - They shall set good examples for the department.
 - Help individuals needing assistance.
- 3) The V.P. is expected to pass all classes during the school year. Should the V.P. fail a nine weeks period, you may no longer be the V.P. This decision is at the discretion of the director.

The Vice President is expected to maintain the highest standards. Should the VP fail to follow the guidelines or rules of the Handbook or should fall short of your duties, you will be subject to probationary action or removal from your position.

SECRETARY & TREASURER

1. Qualifications

- May be a sophomore, junior or senior.
- Must have accumulated a minimum of 30 ITS points and be enrolled in a theatre class in 2022-2023.
- Must be passing all classes and have a satisfactory conduct grade in each class at the time of interviews.

2. Duties

- The Secretary/Treasurer shall work cooperatively with the Directors and other officers
- Respect and carry out Directors' decisions.
- Types out all Officer Meeting Notes
- Types out all Thespian Meeting Agendas
- Is in attendance of all Thespian Meetings
- Updates callboard with vital information
- Sends out any necessary reminders on Remind 101
- Assists with Troupe Induction Ceremony & End of year banquet
- Participates in Troupe Induction Ceremony & End of year banquet
- Shall abide by school rules and the rules set forth in the Handbook and Guidelines.
- Promote unity and morale in the department.
- Keep a positive attitude.
- Set good examples for the department.
- In charge of planning and organizing social events for the department.
- Takes care of the Theatre Department display case.
- Must pass all classes during the school year. Should you fail more than one six weeks your position may be taken away. This decision is at the discretion of the directors.

The Secretary/Treasurer should also follow the rules of the department. Should any officer neglect their duties and responsibilities, they will be subject to probationary action or removal from their position.

HISTORIAN/SOCIAL MEDIA

1. Qualifications

- May be a sophomore, junior or senior
- Must have accumulated a minimum of 30 ITS points and be enrolled in a theatre class in 2022-2023.
- Must be passing all classes and have a satisfactory conduct grade in each class at the time of interviews.

2. Duties

- Shall work cooperatively with the Directors and other officers.
- Respect and carry out Directors' decisions.
- Will be in charge of PCHS Troupe Social Media and will post regularly.
- Assists with Troupe Induction Ceremony & End of year banquet
- Participates in Troupe Induction Ceremony & End of year banquet
- Shall abide by school rules and the rules set forth in the Handbook and Guidelines.
- Promote unity and morale in the department.
- Keep a positive attitude.
- Set good examples for the department.
- In charge of planning and organizing social events for the department with the CEO.
- Takes care of the Theatre Department display areas.
- Must pass all classes during the school year. Should an Executive Board officer fail more than one six weeks your position may be taken away. This decision is at the discretion of the directors.

The Historian/Social Media should also follow the rules of the department. Should any officer neglect their duties and responsibilities, they will be subject to probationary action or removal from their position.

REPRESENTING PANTHER CREEK THEATRE

As a member of Panther Creek Theatre, you are a direct representative of our program both on and off the stage. Whether you are interacting with other directors, judges, or members of the community, it is our goal that you stand out as the most professional and respectful student they engage with. Your behavior, attitude, and character reflect not only on you but on the entire theatre department, and it is important to uphold the values of professionalism, respect, and integrity in all situations.

Remember, the way you conduct yourself matters. Whether you are in rehearsal, at a competition, or participating in a community event, you are an ambassador of Panther Creek Theatre. We expect all students to maintain high standards of behavior, communicate respectfully, and represent our program with pride. By doing so, you contribute to the positive reputation of Panther Creek Theatre and help ensure that our department continues to be a respected and valued part of the school and community.

PANTHER CREEK THEATRE YEARLY SIGNATURE FORMS

STUDENT NAME: _____

GRADE: _____

Handbook/Syllabus Acknowledgement

I/we have read and understand the handbook of the PCHS Theatre Department & hereby agree to adhere to it.

INITIALS REQUIRED _____ Student Initials _____ Parent/Guardian Initials

Production Viewing Requirement Acknowledgement

I/we have read and understand the Production Viewing Requirement for all of Panther Creek Theatre and understand the responsibility associated with it.

INITIALS REQUIRED _____ Student Initials _____ Parent/Guardian Initials

PCHS Theatre Arts- Theatre Library Contract

ON CONTENT: It is a requirement of all theatre arts classes to read scripts to research scenes, prepare monologues and scene work. The Panther Creek Theatre library contains scripts that range from classic period pieces to current Broadway productions. Many are recognized for their literary merit and have been selected for various reasons. These scripts have not been edited or censored in content for reading purposes. Some of the scripts contain explicit language or mature themes. Students or Parents/Guardians of students who do not wish for their student to be exposed to this content simply need to indicate as such below, and every effort will be made to provide the student with appropriate literature without penalty.

ON CHECKING OUT MATERIALS: You will need to check materials out with your Director. All materials checked out become the responsibility of the student. Students are responsible for returning the materials intact and unmarked. Items checked out should be returned promptly. If you lose or damage a script you are responsible for replacing it. scripts average \$9.00 each, but can cost as much as \$50.00.

If you have any questions or concerns, feel free to email your director.

Ms. Robert- robertb@friscoisd.org

Mr. McKinney- mckinneyt@friscoisd.org

Please write your STUDENT'S NAME, CHECK ONE of the options below, and SIGN at the BOTTOM.

My student _____ (please mark only 1 option)

_____ **MAY** check out any script that is in the PCHS Theatre Library.

_____ **MAY NOT** check out explicit, mature themed scripts.

Parent Signature: _____ Date: _____

THEATRE ARTS PROGRAM CONSENT AND RELEASE

All Students/Guardian must fill out this form.

I, as _____ (parent/guardian) of

_____ (child/ward), give permission and desire for my

_____ (child/ward) to participate in Frisco ISD's theatre arts program, including
technical theatre.

I understand that participation in this program requires agreement to the following:

1. Adherence to all policies, safety regulations, and rules of Frisco ISD, the student's campus, and the campus theatre program.
2. My child may be supervised by representatives from Frisco ISD and its volunteers.
3. I authorize photographs and/or video film to be taken of my child as he/she participates in the program. I further permit photographic negatives and prints and video film prepared during the program to be used to publicize and celebrate this program.
4. I authorize the entities identified in paragraph two above to transport my child by vehicle, bus, ambulance, medical helicopter, or any other mode of transportation during the program if such transportation is deemed necessary for the health and wellbeing of the student.
5. I understand that every effort will be made to contact the parents in the event of an emergency, and, if possible, before any medical treatment is administered. In the event of an emergency or if the parents cannot be notified, I hereby give permission to the Frisco ISD and its employees and volunteers to secure proper treatment for my child. If necessary, this includes selection of physicians and medical treatment facilities that are then authorized to perform such medical treatments as deemed necessary to protect the health of my child.

I understand that participation in the Theatre arts program may include activities that bring with them a risk of serious injury. Students may utilize scaffolding and ladders, carpentry materials including saws, paint and other chemicals, and electricity. I understand that although all students will be appropriately trained to use such equipment, it is up to the student to practice best and safest practices each time they use this equipment.

I agree to assume any and all liability stemming from my child/ward's participation in the theatre and technical theatre program. I further agree to hold the Frisco ISD, its Trustees, employees, and agents harmless from all claims or actions which I or my child have, or may have in the future, including any liability for injuries or damages which occur to my child or me as a result of his or her participation in this theatre and technical theatre program. I agree to indemnify and hold harmless the Frisco ISD, its Trustees, employees, and agents from all claims made by third parties against it or them on behalf of my child/ward or which may result from my child's actions in this class and after school theatre and technical theatre program.

Please circle the activities your child is **approved** to participate in with training, supervision, and guidance:

Heights

Power tools/Saws

Painting

Photos/Videos

Parent's Signature

Parent's Name (printed)

Date